

**City Schools Division of Tayabas**  
**16th Supplemental Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
4-10-00-0000	Food,venue and supplies for PROJECT HAPPY - Healthy Aging and Positive Perspective for the Young (at Heart)	SGOD	NP-53.9 - Small Value Procurement	November to December 2024	November to December 2024	November to December 2024	November to December 2024	Others	23,700.00	-	23,700.00	HRD Fund
4-10-00-0000	Provision of Snacks for SDO Tayabas 18 Day Campaign to End Violence Against Women 2024	SGOD	NP-53.9 - Small Value Procurement	November to December 2024	November to December 2024	November to December 2024	November to December 2024	Others	15,000.00	-	15,000.00	Division MOOE
4-10-00-0000	Provision of Network Connectivity Check-up Service at SDO Tayabas City	ICT	NP-53.9 - Small Value Procurement	November to December 2024	November to December 2024	November to December 2024	November to December 2024	Others	8,500.00	-	8,500.00	SARO OSEC-4A-24-1249
4-10-00-0000	Provision of Foods and Supplies for the Orientation of the Field Personnel on the Analysis and Data Utilization of the National Achievement Test (NAT) Result	SGOD	NP-53.9 - Small Value Procurement	November to December 2024	November to December 2024	November to December 2024	November to December 2024	Others	13,400.00	-	13,400.00	SARO
4-10-00-0000	Procurement of Supplies for SDO Tayabas 18 Day Campaign to End Violence Against Women 2024	SGOD	NP-53.9 - Small Value Procurement	November to December 2024	November to December 2024	November to December 2024	November to December 2024	Others	3,900.00	-	3,900.00	Division MOOE
<b>SUBTOTOTAL:</b>									<b>64,500.00</b>			

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
4-10-00-0000	Provision of Foods for SDO Tayabas 18 Day Campaign to End Violence Against Women 2024	SGOD	NP-53.9 - Small Value Procurement	November to December 2024	November to December 2024	November to December 2024	November to December 2024	Others	60,500.00	-	60,500.00	Division MOOE
4-10-00-0000	Procurement of Ink and Drum Cartridge for FUJIXEROX Docucenter 2110 for the In house reproduction of Worksheets (WSs) and Lesson Exemplars (LEs) of Grade 1, 4 and 7 for the Implementation of the MATATAG Curriculum (Batch 2)	CID	Direct Contracting	November to December 2024	November to December 2024	November to December 2024	November to December 2024	Others	47,500.00	-	47,500.00	SARO-RO-4A-24-3568
4-10-00-0000	Provision of Foods for Division Gender and Development Presentation of Accomplishment, Planning and Mainstreaming	SGOD	NP-53.9 - Small Value Procurement	November to December 2025	November to December 2025	November to December 2025	November to December 2025	Others	189,000.00	-	189,000.00	AC-23-6472-GASS-002
4-10-00-0000	Provision of Foods for EOSY Program Implementation Review for Special Needs Education (SNED) Programs and Services	CID	NP-53.9 - Small Value Procurement	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	192,000.00	-	192,000.00	SARO SNED-NO.RO-4A-24-2240
<b>SUBTOTOTAL:</b>									<b>489,000.00</b>			

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
4-10-00-0000	Procurement of Supplies and Materials for the Reproduction of Transition Learning Resources - Lesson Exemplars and Worksheets for Grade 1, 4 and 7 for the Implementation of MATATAG Curriculum(BATCH 2)	CID	NP-53.9 - Small Value Procurement	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	172,344.98	-	172,344.98	RO-4A-24-3637 RO-4A-24-3614 RO-4A-24-3591 RO-4A-24-3568 RO-4A-24-3545
4-10-00-0000	Procurement of Foods, Venue and Accommodations for Workshop on the Presentation of Bottlenecks, Lags, Issues and Concerns (BLICs) and Other Recommendations for National Learning Camp 2025	CID	Agency-to-Agency	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	236,000.00	-	236,000.00	NLC SARO-RO-4A-23-1430
4-10-00-0000	Procurement of Foods and Venue, Sports Supplies and Equipment and Other Supplies for the Conduct of 2024 City Division Athletic Association Meet for SY 2024-2025	SGOD	NP-53.9 - Small Value Procurement	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	231,400.00	-	231,400.00	PSF Fund (OSEC-4A-24-6842)
4-10-00-0000	Procurement of Foods and Supplies to be used during the Conduct of Gulayan sa Paaralan Division-Wide Seed Exchange	SGOD	NP-53.9 - Small Value Procurement	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	60,000.00	-	60,000.00	RO-4A-24-1291
<b>SUBTOTAL:</b>									<b>699,744.98</b>			

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4-10-00-0000	Procurement of Office Equipment (Laptop and Printers) to be used during the SBFP Implementation	SGOD	NP-53.9 - Small Value Procurement	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	109,999.00	-	109,999.00	SBFP-SARO
4-10-00-0000	Procurement of Portable Trolley Speaker for the conduct of City Division Athletic Association Meet for SY 2024-2025	SGOD	NP-53.9 - Small Value Procurement	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	9,000.00	-	9,000.00	PSF Fund
4-10-00-0000	Procurement of Medals for the Conduct of the 2024 City Division Athletics Association Meet for SY 2024-2025	SGOD	NP-53.9 - Small Value Procurement	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	November 2024 to December 2025	Others	30,160.00	-	30,160.00	PSF Fund
<b>SUBTOTAL:</b>									<b>149,159.00</b>			
<b>GRAND TOTAL:</b>									<b>1,402,403.98</b>			

Prepared by:

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 Administrative Officer II/  
 BAC Secretariat-Head

**JEANETTE M. BUERA**  
 Administrative Officer IV  
 BAC Secretariat-Member

Checked by:

**CONRADO C. GABARDA**  
 BAC Vice Chairperson/  
 Administrative Officer V

OK as to Appropriation:

**BENJAMIN A. MILLARES**  
 BAC Member/Budget Officer III

Recommending Approval:

**HERBERT D. PEREZ**  
 BAC Chairperson/  
 Assistant Schools Division Superintendent

Approved:

**CELEDONIO B. BALDERAS JR.**  
 Schools Division Superintendent/  
 Head of Procuring Entity